

5/19 Exec Board Minutes

GENERAL VOTING ITEMS

- April Financials – Jen moves, 2nd, all aye. Approved.
- April Exec Board Meeting Minutes – Motion to amend the minutes for small corrections, Whitney moves, 2nd, all aye. Approved. Motion to approve the amended minutes, Whitney moves, 2nd, all aye. Amended minutes approved.

DISCUSSION ITEMS

PTO President Runoff Election Results – The ballots were counted and Alison Goldstein Feinberg is our new PTO President.

Whitney moves to approve Alyce Neal to the vacant position of School Spirit and Events. 2nd, all aye. Approved. The Executive Committee's appointment will be brought to the first general meeting of the year.

Finance

- General Finance Update – Income is \$26k over plan, which is fantastic. A lot of things did very well this year. Our expenses are over but approved by the board. A few other small budget items as well but were approved by either Exec or Bianca. Things are looking very good for our year-end.
- Voting Item: SSOS Budget Rollover – Money is left in their budget. They would like a gift card to purchase summer deal supplies. Would prefer not to have a giftcard floating around all summer. Asking for a \$500 rollover so they can take advantage of the supply deals. Whitney moves to approve, 2nd, all aye. Approved.
- Voting Item: Book Fair Cash Discrepancy – The book fair was short and is likely due to Dawson Dollars and how that is rung up on the Scholastic registers. We need to pay Scholastic. Whitney moves to approve the payment, 2nd, all aye. Approved.
- Voting Item: Principal's Fund Overage – Bianca was able to approve the \$250 overage. There is another \$80 overage. Would like to move to approve \$500. Whitney, 2nd, all aye. Approved.
- Voting Item: New CPA for taxes next year – He does not do state taxes and would be prefer to have someone who can handle all of the filings. It will be an added expense for next year, and would like to hire someone that was already vetted. Options will be sought out over the summer.
- Voting Item: 5th grade CSF overage for SAS dry cleaning and year-end overages. Whitney moves to approve, 2nd, all aye. Approved.

General

- Yearbook Distribution -
- Website Planning – Would like to speak to AS regarding what she is wanting to continue doing. How we move forward.

- Planning for next year
 - 2017-18 Calendar – Pretty well set.
 - Back to School Documents – Jill Granger is willing to assist us with graphics. Will update the existing papers that go into the BTS folder. Plans being made to prepare for the event.
 - Open Positions – All open positions are posted in the latest eblast.
 - New Families – Megan will be sending out information to new families shortly.
 - EduKits – Posters are out on campus. They are able to purchase now and information is being disbursed. Sale ends June 10.
 - Community Business Partners / Back to School Event
 - Vol Don Giveaways – Looking into new and updated giveaways.
 - Capital Expenditure Projects – Update
 - Enrichment – General discussion regarding next fall's class options and enrollment. Would like to have Alison speak with the staff.
 - FAC meeting – Met with the teachers yesterday regarding disparity in CSF. Budgets are set at the beginning of the year and monies that aren't collected impact the activities for the year. Previously, grant requests have been used to supplement, but it does not really feel seem applicable in this instance. Finance suggested a new form that is a supplemental request to be filled out in March. FAC is good with the supplemental request and our added efforts to assist them in collections. Possible thought of a new family orientation in January if we have another large group of new families. Scheduled for January 23rd.
 - Volunteers – District is now changing how volunteers and chaperones are approved. It is now online and mirrors PVUSD job applications. Paper applications for site volunteers and typical field trips. Chaperones will be handled online and completely through district.
- Suggestion Box Feedback – One item of feedback and general discussion. Some items are not PTO-related.

ADJOURN 11:00am