

SONORAN SKY

Sonoran Sky Elementary PTO Board Meeting Agenda April 4, 2017 Wonderland

Welcome - Bianca Cords

Standing Presentation Items

- Teachers' Report - Teacher Reps
Teachers are prepping for testing. Many go out to the garden for lunch and are absolutely loving it. 5th grade garden blitz week was great.
- Financial Report - Michelle Jaleeli
We've been busy on next year's budget. As we approach year-end, I will be reminding teachers about their cutoff dates for reimbursement – May 11th. Other receipts are due May 25th. We have a couple of check runs coming up before the end of the year.

Voting Items - Bianca Cords

- Minutes from March PTO board meeting. Whitney moves, 2nd, all aye. Minutes approved.
- Grant Request – Student Agendas
All children in grades 3-6 use school agendas. PTO used to pay for them but the school took over the account. PTO would like to take it back because purchasing before the end of the year for the next year results in a significant discount. If the office purchases them, District will not allow purchases until July and they are more expensive and not always on time. We will add this back to CSF. This grant request will buy this set of agendas before the end of the year for next school year. Becca moves to approve, 2nd, all aye. Agenda grant approved.
- Grant Request – Copy Paper for Workroom
We will be out of paper in the workroom before school ends. The school is unable to purchase any additional paper due to budget depletion, as they took on several additional expenses this year. Kat moves to approve, 2nd, all aye. Paper grant approved.

Additional Presentation Items

- 2017-18 PTO Elections - Bianca Cords
 - Current Open Elected and Non-Elected Positions – We adjusted the structure in the bylaws last year. Now, there are certain elected positions, with chairs underneath. We have identified needs to fill 5 positions next year. PE, VP Marketing, School Spirit & Events, Volunteer, 2nd UPC Rep. We really need someone to step forward and take on the Read-a-Thon. Please do not be afraid to jump in and take this on. You will not be alone – you will have a team to support you. Suggestions to disseminate this information – room parents, eblast, facebook. Also looking to transition/open - Bookfair, DineArounds, marketing areas, STEM, hospitality is looking for people to own specific events, Site Council, and others.
 - Process & Timeline - Nominating is still open at this time and will be accepted until next Tuesday. If only one person is named for each position, we can do a slate vote. If more than one person is up for the same position, we will hold a vote between April 25th and the May PTO meeting.
- 2017-18 Preliminary Budget - Michelle Jaleeli
 - Passing around summary and pie chart. If you are interested in the detailed budget, please contact Michelle. Looking to raise around \$91,000, which is different than last year due to different events

happening next year. It will take everyone's help to bring in this amount. We are being conservative with Read-a-Thon, but are hoping to be successful. Because we do not collect 100% for CSF we are adding an expense to cover the deficit. We also added a line item for Kindergarten to have an AIR. PTO is also taking on some of the educational subscriptions that we historically paid for – Reading Eggs, BrainPoP, Discovery Ed. Finance Committee spent a lot of time with administration to discuss the best way to share the expenses. We also cover sub days for teachers to participate in professional development and training, as we feel this is extremely beneficial for our teachers. Also adding a line item for special projects for art specials. We do have a deficit, however, we will end up with surplus at the end of this year that is earmarked for expenses, so we should end up looking pretty good. The pie chart is an excellent visual as to where we spend our money - the largest percentage goes right back into the classroom. Any questions or concerns? Please contact Michelle as soon as possible. Exec Board will look at it at the next meeting, with full approval at the May meeting.

- Upcoming Events

- Capital Projects Mtg, April 6th at 9am - Whitney Crutchley
We have buckets that we are considering for new projects for next year. Alyce Neal has been working behind the scenes to get quotes and more information. Working on next steps. Anyone interested is welcome to attend.
- Spring Fling, April 7th - Alison Plotnik
This Friday. We have been doing a lot of marketing and are up to 130 tickets. Everything is looking great and we are ready to go. We are having problems finding volunteers – adults to help with snacks, cleanup/setup, front door. We were hoping to have 30 high schools students to help with the rides and games and have been working with several organizations and are only getting a small amount of volunteers. Important to get the word out and find volunteers – commitment is as little as 1 hour.
- Art Walk, April 24th - Claudia Ballard
Well on our way. We had a great workday yesterday and everything is coming together very well. Marketing is going out this week.
- Book Fair, April 24-28th - Kat Carlson
Back end work is almost complete. SUG and promotions are almost complete to send out. Happy Camper theme. The decorating magicians are hard at work prepping for the event.
- Ambassador – New Family Play Day, April 29th - Megan Becker
Assuming facilities request approval, the event will take place at 2pm in the kindergarten playground. Student Council students are coming to assist, and we would love to have others attend and share SSKY. If anyone knows an incoming families that has not given their information to the school, please encourage them to do so.
- Next Year's Calendar Meeting, April 11th at 9 am. – Bianca Cords

Other Chair / Committee Reports

- Wonderland - Kim Tuite
Workday this Friday. We planted a pomegranate tree in honor of Joe. The donor plaque is up as well. Karen Klein's last day for the school year is April 16th.
- Hospitality – Bianca Cords
Room parent email was sent out for the TA week. This event happens before the next PTO meeting so if you have questions, please contact Bianca or Anita & Jen.
- Volunteer
Questions was posed about asking parents to commit to a certain amount of hours throughout the school year. General discussion about the pros and cons of this concept. We cannot require but can encourage it, or perhaps encourage parents to pledge to assist. Encourage face to face invitations to assist.

Discussion Items

- AEF Teacher of the Year Nominations - Amanda Stefansson
It's quite an accomplishment, so if you are so inclined, please nominate a teacher you feel is qualified for this award.
- Suggestion Box Feedback Follow-up - Bianca Cords
These comments are read and shared/discussed at Exec Board. Will now be a standing item at general meeting as well. This recent comment was regarding the condition of the tetherballs, which Heather is looking into. Hula-hoops were also requested, but these are a school admin issue, not PTO, at this time.
- UPC Teacher Award ceremony will still take place on the last PTO meeting.
- Kudos and Thank Yous - Bianca Cords
Michelle for budget, Isis for ambassador help, book fair decorators, Alyce for groundwork, Kim for wonderland, Alison P for spring fling. Winner is Michelle Jaleeli.
- PTO Volunteer of Month Parking Spot Raffle - Bianca Cords
Winner is Candice Gimbel.

Adjourned 9:16am