

2/24 Exec Board Minutes

CONSENT ITEMS

January Financials

January Minutes

Whitney moves to approve, 2nd, all aye. Financials and minutes approved.

DISCUSSION ITEMS

Enrichment

- Would like to come to an agreement on scholarships. 20 requests this year. Concern that it may be from word of mouth; scholarships can affect the rate of a class but it's not our place to determine need. Previously one per class, but that is difficult to track. This year, coupons were one use at 50%. Only staff receives any type of discount for other school activities. General discussion regarding situation. Maintain the staff discount. Reduce to 25% discount and one per family, per family, and require form to be filled out. Add budget line item to track.

Finance

- General Finance Update – \$149,000, much of it is earmarked. 70k rolled over from last year, 85k looking to be rolled this year. Earmarking around \$50k. CN night and auction did very well.
- Nurse - \$300 Budget Increase – VOTE REQUIRED – She has prepared a list as to things she needs for the remainder of the school year. Supplies can be purchased from district, but it is time consuming, beyond the two established refreshes. Whitney moves, 2nd, all aye. Increase approved.
- Classroom Support Funds for 2017-18 – Meeting with teachers on Monday to discuss next year's CS requests. Some things we are considering to change for next year – add more for TA funds for specials, different format for new specials, reallocating how some funds are distributed re: using more consumables, SKYWriters is still upside down, Wonderland is a cost of doing business. Will have separate discussion re 5/6 class. Possible subscriptions being retained back by PTO (will be presented at May meeting). Agendas would like to be purchased by PTO again because of significant discount being provided during spring; need approval - approximately \$1400. Whitney moves to approves, 2nd, all aye. Will be presented at general meeting.
- Supplies – what about having bins available for last few days of school to collect used supplies from kiddo desks?

Fundraising

- Cantina Night Recap
 - Donor Thank You Letters – this year is the first year for letters. Would like to streamline data entry to better populate letters.

- Very successful evening. Brainstorm meeting for things to change for next year.

General

- Planning for next year
 - Read-a-thon / APEX – Decision Time ☺. During brainstorm meeting, we discussed APEX, general consensus was to do something different. Meeting today at 1:30 to delve into the read-a-thon. We would need to consider and develop budget and plan. Tell APEX that we'd like to take a year off. Jen moves to approve, 2nd, all aye.
 - “Next Big Project”
 - Brainstorm Update – Prepared survey based on the most-approved ideas discussed during Site Council. Nothing set in stone, just starting the wheels. Possibly mix up money in different places.
 - Preliminary survey results – Feedback reviewed, some concern about projects with multi-year costs and teachers. We would like to consider other options, keep lines of communication open. Question about possibly putting money towards STEM class or combine with the maker space. March 2nd at 1:30 meeting to discuss.
 - President-Elect “Election” Process – Working to move forward for 2017-18. Next month other possible vacancies will need to be discussed due to voting guidelines. As stated in the Bylaws, there are specific calendar dates that must be met in order to vote in new positions. Finalize nominations at April meetings, and vote in May. We have two P-E candidates, and feel very fortunate that we are able to do this. Would like to have a paragraph from each for voting.
- Joe Muth Memorial Fund Update
 - Sign is up outside. We are putting in a pomegranate tree on Monday. We need to create a plaque and would like to find something personable. Joe's family is spreading ashes in Sedona, would like to coordinate time to bring to Wonderland.
- Wonderland – shade umbrellas and pest issues
 - Umbrellas are beginning to breakdown and may need to be addressed before the heat. Would like to make sure we don't get too many.
- Resource Parent Support Group
 - Amanda interested in putting together a resource support group. Discussed contacting UPC SpEd director.
- Suggestion Box feedback
 - 5th grade backpacks are excruciatingly heavy. Nothing can be left in the classroom. 4th grade can use desks, 6th is another issue as well. Not a PTO issue, referred to Mr. Dawson.

- Would like to have more notice about upcoming things such as Spirit Day. Not a PTO issue, referred to Mr. Dawson.
- Request for Holiday store. Will revisit at a later time.
- Concerns about the quality of tshirts sold in our store. We discussed in fundraising meeting about possibly finding someone to underwrite the shirts and promote weekly spirit days on Friday. Or, move in a different direction. Needs further discussion.

Other business

- Shred-a-thon and play date conflicting date/times – Ways to give each program enough space to work their separate activities on April 29th. Will change time to pm for playdate.

Upcoming Events

- 2/27 Teacher Planning Meetings - Finance Team (BC, MJ, JT) and RD/HF
- 2/28 6-8pm District Fundraising Event at Dave & Buster's
- 4/7 Spring Fling

ADJOURNED 11:35 am

DRAFT